

Scottish Government International Development Small Grants Programme 2019 Updates to FAQ document

<u>Question</u>	<u>Answer/Comment</u>	<u>Actions</u>
What % of “Scottish costs” are allowed and how do you define “Scottish costs” (e.g. Scottish consultant working in target country?)	Costs outwith the country of implementation must be less than 8% of the project total (This includes Scottish staff costs). In the example of a Scottish consultant working in the target country, the questions would be around where the consultant is permanently based and the currency in which the invoice for the work is denominated. If the consultant is based in Scotland permanently and only in the target country for a period to complete the work, and invoices in sterling pound, then that would be considered a cost outwith the country of implementation.	Included in the Q&A (Section 3 – Application criteria Q17)
What % of project grant can be spent on capacity building	A project grant could include an element of capacity building costs but there are no limits set on the proportion of these costs to the overall budget.	Expounded on Q&A (Section 3 – Application criteria Q7)
What % of application budgets should be allocated to Monitoring, Evaluation and Learning (MEL)?	All applications should demonstrate clear plans for monitoring and evaluation of achievement against planned outcomes and reasonable costs associated with this but there is no set limit on the proportion of these costs to the overall budget.	Included in the Q&A (Section 3 – Application criteria Q18)
What is definition of capital costs? Would you consider small infrastructure items as fixed assets? For example - materials, pipes etc turned into water systems following beneficiary labour input.	These are one-time costs incurred to acquire assets or improve the useful life of existing assets and include the purchase or construction of tangible fixed assets such as buildings, equipment, IT equipment and machinery to be used in the production of goods or the rendering of services. These should include all costs related to the asset such as transportation, installation and disposal costs. In the example, the costs of the materials and any associated transportation, installation costs would be capital spend.	Included in the Q&A (Section 3 – Application criteria Q2)
What is meant by diaspora led organisation?	An organisation is considered to be diaspora led if more than 2 board members who are members of the diaspora.	Included in the Q&A (Section 1 – General Eligibility Criteria Q24)
What do you mean by “External Examination” of accounts?	Both audit and independent examination are forms of external scrutiny for accounts and financial statements.	Expounded on Q&A (Section 1 – Application criteria Q17)

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	<p>Audit provides positive assurance which means that the accounts are considered to give a true and fair view of the organisation's finances while an External Examination provides negative assurance which means that there is nothing found that suggests that the accounts are wrong.</p> <p>An audit is a far more in-depth process, takes a lot more time and needs to be conducted by a qualified auditor.</p> <p>The regulating bodies (OSCR, Companies House etc) sets criteria for whether an audit is required or not.</p>	
What impact has the Scottish Government's International Development funding had?	The first ever Scottish Government Contribution to International Development Report was published in September 2018. This 2017-18 report takes a holistic look at a wide cross-section of Scottish Government international development activity and presents it within the context of the UN Global Goals. The report can be accessed from https://www.gov.scot/Publications/2018/09/7060/downloads	Included in the Q&A (Section 5 – General Questions Q1)
Why is there a missing middle ground between the small grants of up to £60,000 and the main grants of up to £1,350,000?	There is no minimum amount that can be applied for under the main grants programme and the range of grants awarded under Malawi Development Programme 2018 was between £457,590 and £1,332,533.	Included in the Q&A (Section 5 – General Questions Q2)
What are you doing to increase diaspora participation in the funding programme and are applications from diaspora led organisations positively weighted?	<p>The two network organisations, Scotland's International Development Alliance and Scotland Malawi Partnership (SMP), are both working to make the funding programmes as inclusive as they can be and always looking at ways to engage with diaspora groups.</p> <p>The Scottish Government particularly welcomes applications: from currently under-represented groups such as diaspora led organisations but the applications from such organisations are not given any weighting.</p>	Included in the Q&A (Section 1 – General Eligibility Criteria Q25)