



Scottish Government
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Scottish Government Drug Services Support Local Support Fund – Micro Grants

Criteria and Guidance

Introduction

The numbers of drug-related deaths in Scotland are too high. These deaths are tragic and avoidable and reducing them is a priority for all of us. The Scottish Government is now leading a national mission to improve lives, backed by significant additional resources. There remains a lot of hard work ahead, but with extra investment in essential services, the work we do will be more secure and signals a determination to make change and no longer to fail those who need and deserve our help.

About the fund

The Local Support Fund – Micro Grants, is focused on small community-based groups which deliver frontline services to support **people who use or used drugs, people in recovery and families affected by someone else's drug use**. This vital support is often delivered with very limited funding which means that small groups can be stretched to their limits. In some cases, the pandemic will have put more of a strain on finances, making it even harder to provide support for people and families when they most need it. This fund is designed to help these groups by providing grants which will offer some financial security for planning and delivering support to improve the wellbeing of both people who use drugs and their families.

Who can apply:

- Micro grants are for organisations with an annual income of up to £50,000.
- Applicants can be charities, social enterprises or *constituted community/voluntary groups that operate on a not-for-profit basis.
- There must be at least three people on your management committee/board.
- You must have a bank account in the name of the organisation.
- Applicants should help deliver or support the Scottish Government's alcohol and drug treatment strategy, 'Rights, Respect and Recovery' which outlines that individuals, families and communities:
 - • *have the right to health and life - free from the harms of alcohol and drugs;*
 - • *are treated with dignity and respect;*
 - • *are fully supported within communities to find their own type of recovery.*

- Applicants must already be delivering support in Scotland to people affected by drug use, and/or their families.

*A constituted group is one that has been set up with a governing document, such as a constitution (a written form showing the aims and rules your group use) and has appointed a management committee which meets regularly and is responsible for keeping appropriate records. For the purposes of this fund, your governing document should state that in the event of the group closing, that any assets will be donated to a similar voluntary organisation or charity.

If you are an unconstituted group, Scottish Recovery Consortium (SRC) may be able to help. SRC has a fund which can provide one-off grants of up to £5,000 to groups that support people affected by drugs and which are not constituted. To discuss this you can contact SRC at amy@scottishrecoveryconsortium.org.

How much you can apply for:

- Funding of between £1,000 to £10,000 per year for up to five years can be requested. Applicants are encouraged to only apply for what they need as this will allow the fund to support as many different groups as possible.

What the funding can be used for:

The funding can support day to day running costs, project costs, training, new or existing activities, small pieces of equipment, expansion costs, etc. We have included some examples of the types of things that may be applied for at the end of this document.

Please note that the funding cannot be used as matched funding for a project already supported through the Scottish Government Drug services Funds.

How to apply:

- Application forms should be accessed through our website and we encourage everyone to use the online form. If you need the form in a different format, please get in touch with David or Veronica on 0131 444 4020 or by emailing hello@corra.scot

When to apply

This is a rolling programme meaning that you can send in your application at any time. We will review your application and advise you of the outcome within six weeks. We may contact you to have an informal chat about your application prior to any decision being made.

What the funding can't be used for:

- Major capital appeals including building projects, vehicles and major refurbishment costs.
- Retrospective funding – paying for something that has already been purchased/delivered.
- Contributions to funds which will be used for grant making to other organisations.

Monitoring

Successful applicants will need to provide an update report 12 months after any grant payment is made. A template will be provided for this.

Partnership Working

We will advise the local Alcohol and Drug Partnership (ADP) that you have made an application to this fund. ADPs are the local authority responsible for commissioning evidence-based, person-centred and recovery-focused treatment and support services to meet the needs of their populations, so it can be useful to build connections with them. You can see who your local ADP is by following the link below. When we contact your ADP we will also include you in the e-mail by way of introduction. A list of ADP contacts can be found here

<https://www.gov.scot/publications/alcohol-and-drug-partnerships-contacts/>

Frequently asked questions

Please check FAQs [here](#)

Further information

Here are some examples of what you can apply for:

- Funding for running costs for the group/organisation. This can include
 - Room hire
 - Rent
 - Heating and lighting
 - Improvements or equipment
 - Laptops for group members to use for things like DWP forms, or for hosting online meetings
- Funding can be used to pay for your current operations, or to expand the service (e.g. to move to a bigger venue if you need more space, or to open the service an additional day). We cannot fund capital costs such as vehicle purchase or building appeals, but small pieces of equipment and minor refurbishment will be considered.
- Funding to deliver/provide activities, such as
 - Paying for food and refreshments for the group
 - Paying people to run group work sessions or covering the costs of purposeful activities (art classes, fishing trips, teen-only drop-ins)
 - Groups specifically for underrepresented groups (for example, evenings/events specifically for Women, LGBT people, young people, Black and Minority Ethnic people).
 - Organised group activities where children and families can spend time together.
 - Training and capacity building
- Funding for costs that will help your group thrive. This could be paying for courses or training sessions on practical topics like food safety or paying for someone to teach the group about mindfulness or safety and harm reduction tactics.
- Promotion/Marketing:
 - To promote or market your group. You could apply for funding to make posters, leaflets or websites to advertise your group. You could also apply for things like mobile data and tech so that people can still access support during periods of self-

isolation or further lockdowns as a result of Coronavirus. You could also apply for funding to help with consultation costs if you want to find out what people in your area need or want the support group to look like.

What next?

If you are ready to apply for a micro grant, head over to our website and start your application – it is only a couple of pages long. If you would prefer to talk about your application first, or ask any questions, you can contact David or Veronica at Corra Foundation by emailing hello@corra.scot.

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