



# Background Information and Criteria for the Scottish Government Malawi Development Programmes: Funding Round 2018

## Scottish Government's International Development Strategy

As noted in Global Citizenship: Scotland's International Development Strategy<sup>1</sup> published in December 2016 ("the Strategy"), international development is a key part of Scotland's global contribution within the international community. It encompasses Scottish Government's core values, historical and contemporary, of fairness and equality. It is about Scotland acting as a good global citizen.

Scottish Government ("SG") has a distinctive development contribution to make, through focusing Scotland's expertise, being innovative and employing a unique partnership approach, for global good.

The Vision in the Strategy is to contribute to sustainable development and the fight against poverty, injustice and inequality internationally.

The key theme of global citizenship is reflected throughout the Strategy. To be a good global citizen and an outward-looking nation is why the SG has an international development programme. It explains why the SG fosters and encourages global citizenship within Scotland, including through its support for Scottish civil society, to engage in, and build domestic support and understanding of, international development.

Partnership and collaboration will continue to be the foundation for the SG's future development work.

The SG's international development programme will now build upon existing bilateral partnerships with four countries: Malawi, Zambia, Rwanda and Pakistan.

On 1 April 2017 the overall IDF increased to £10m p.a.

## Overview

It was set out by the SG in its Strategy that in order to invest its International Development Fund (IDF) strategically and in line with good development practice, three separate funding streams would be developed and maintained: Development Assistance, Capacity Strengthening and Investment, all of which would be aligned to achieve the Vision and implement the Priorities in the Strategy.

This Funding Round is part of the Development Assistance funding stream of the IDF and, following SG discussions with the Government of Malawi, invites applications for projects within Malawi.

For those organisations who have previously applied to the SG for a grant under the IDF in Malawi, **please note that some important changes have been made to the funding round process and project design asks, to ensure that the Malawi Development Programme aligns with the Strategy.**

<sup>1</sup> <http://www.gov.scot/Publications/2016/12/4633>

## Alignment with International Development Strategy

The Strategy set out the SG's Vision for its international development work, that "Embedding the Global Goals, Scotland will contribute to sustainable development and the fight against poverty, injustice and inequality internationally." In order to achieve that Vision and implement its Priorities, the Strategy sets out the way in which the SG will work at pages 13, where it is made clear *inter alia* that:

- "Our international development work will be focused on where we can make a **real difference and most impact in relation to our budget.**"
- "A key tenet of our Strategy is to **harness existing Scottish and in-country expertise in key areas that could benefit global development**, to offer the best of our skills and knowledge where it is of tangible use to our partners. And that this expertise may be found across a range of sectors in Scotland: registered charities; our academic sector; our public bodies and health service; and in the private sector, including social enterprises;"
- "We also want to **harness and encourage the best of local expertise and skills in our partner countries**. We will not restrict under our Strategy the thematic areas of development activity in our partner countries, in recognition that the Global Goals are indivisible and cross-cutting in nature. Our development work will therefore look at **how best to align our national expertise in support of the agreed priorities of our partner countries;**"
- "We recognise that achieving success depends on collaborative working and collective action".

Therefore **applicants must demonstrate how their proposed project will align with these aims of the Strategy**. In addition, all projects must demonstrate how activities will contribute to the achievement of the Sustainable Development Goals (Global Goals), the national strategies and priorities set for the funding round by the Government of Malawi, and adhere to the principles of aid effectiveness, as set out in the Paris Declaration<sup>2</sup> and Busan outcomes document<sup>3</sup>.

## Funding round

For this Funding Round there will be a maximum of **£2,500,000** p.a available (£1,250,000 in 2018-19 as projects will start in October 2018<sup>4</sup>).

2018/19	2019/20	2020/21	2021/22	2022/23
£1,250,000 <sup>5</sup>	£2,500,000	£2,500,000	£2,500,000	£2,500,000

On project duration, key points for this funding round are:

- Project duration will be a maximum of 4.5 years (54 months).
- Project budget will be a maximum of £300k p.a.
- Preference will be given to applications which are delivered over the full 4.5 years to reflect feedback from the Consultation for longer term funded partnership and projects.
- For any grant exceeding 36 months duration there will be a review at the half-way point and a break-clause if the project is significantly underperforming e.g. large underspend; failure to achieve substantial progress on outcomes.

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<sup>4</sup> Overall the SG will continue to invest far in excess of the committed £3M pa in Malawi, when taking into account investment via: other initiatives (including core funding for MaSP) under the development assistance funding stream of the IDF; the capacity strengthening funding stream of the IDF; the investment funding stream of the IDF; the Small Grants Programme under the IDF; and the SG's Climate Justice Fund.

<sup>5</sup> Malawi 2015-18 projects will be running for the first 6 months of this year, with a separate budget line.

- Again, in recognition of the clear feedback from the Consultation for longer term funded partnerships and projects: it will now be open to organisations which currently have a SG Malawi 2015-18 project grant under the IDF to reapply, in competition with all other new entrants, for a new phase of their existing grant.

On process, key points for this funding round are:

- In response to sector feedback following the SG’s Consultation on its international development policy in 2016<sup>6</sup>, the SG’s Malawi Development Programmes will operate as a two stage application process.
- The first stage of the process will be for interested organisations to submit a concept note which will: provide a clear overview of the planned project; demonstrate the impact that the work will have; and demonstrate how the proposed project will align with the stated aims of the Strategy (including collaborative working, complementarity with other SG work and/or other proposals, and maximum impact).
- At the assessment of concept notes stage, the SG will input its views on: past performance of the organisation (where relevant) in terms of project management of SG funded projects, and on the project itself where a further phase is applied for; and, in all cases, on the fit of each concept note with the overall programme, with a view to funding an overall coherent programme for maximum impact in line with the Strategy.
- From the assessment of the concept notes, successful organisations will be invited to complete a full application form which will require much more detail of the project plans.

<b>Timetable</b>				
Closing date for submission of concept notes	Result of concept notes assessment	Closing date for full applications	Announcement of funding	Projects start
26 January 2017	W/C 26 March 2018	11 May 2018	July 2018	01 October 2018

### **Thematic Focus**

All projects must demonstrate how activities will contribute to the achievement of the Sustainable Development Goals (Global Goals) and adhere to the principles of aid effectiveness, as set out in the Paris Declaration<sup>7</sup> and Busan outcomes document<sup>8</sup>. SG recognises that the Global Goals are indivisible and cross-cutting in nature; however, we wish to align our national expertise in support of the priorities of our partner countries.

Proposed projects for Malawi must fit within the priority themes of the 2005 Cooperation Agreement between the two Governments, namely: **health, civil society and governance, education and sustainable economic development**. For Malawi, SG and the Government of Malawi also welcomes renewable energy projects and/or projects within the four strands which have a renewable energy component.

Following SG discussions with the Government of Malawi, SG seeks projects which would deliver to one or more elements of the following list, as provided by the Government of Malawi:

#### **Health Strand**

- Human resources for health system strengthening
- Universal coverage of essential health services
- Addressing conventional and traditional determinants of health in Malawi
- Quality Assurance and Quality Improvement of Essential Health Services

#### **Civil Society and Governance Strand**

<sup>7</sup> <https://www.oecd.org/dac/effectiveness/parisdeclarationandaccraagendaforaction.htm>

<sup>8</sup> <https://www.oecd.org/dac/effectiveness/Busan%20partnership.pdf>

- Capacity building for the new Parliament i.e. Committee work etc.
- Institutional capacity building for the Malawi Prison Service (**including Young Offender services**)
- Support towards the fight against Corruption
- Support organisations advocating for good governance and human rights
- Support organisations advocating for gender equality
- Support for free Paralegal services

### Education Strand General

- Teacher training (**including Special Needs, especially teacher training for working with students with Learning Difficulties**)
- Internal efficiency of the Primarily school structure
- Decentralisation of education management
- School infrastructure (new classrooms, teachers houses and latrines)
- Provision of teaching and learning materials
- Inclusive education
- Curriculum strengthening at all levels
- Bursaries to support vulnerable students (particularly Secondary school)
- Up scaling of school feeding programme (particularly Primary school)
- Upgrading of Community Day Secondary Schools
- Introduction of more double shift schools

### Higher Education

- Access to Higher education
- Training of Higher education staff
- Curriculum strengthening in Technical, Entrepreneurial and Vocational Education and Training (“TEVET”) institutions
- Cost recovery mechanisms and finance mobilisation in public universities
- Public Private Partnerships
- Support for capacity to strengthen procurement, financial management, planning, budgeting and monitoring and evaluation systems.

### Sustainable Economic Development

- Agricultural Development & Value Addition (**Including irrigation elements as part of projects**)
- Tourism
- Energy (Renewable Energy) (**see below**)
- Environment & Natural Resources Management
- Finance and Investment Promotion

### Renewable energy

- Former UN Secretary General Ban Ki-moon said “*Energy is the golden thread that connects economic growth, social equity, and a healthy environment*”. There are close links between energy supply and practically all aspects of sustainable development.
- In keeping with the commitment to the UN’s Sustainable Energy for All initiative the SG welcomes concept notes for projects in this funding round that include support for renewable energy access. **Stand-alone renewable energy projects in Malawi will again be funded** (with a 50% capital budget limit). Alternatively, renewable energy initiatives can form part of a concept note with one or more of the priority themes listed above: illustrative examples are solar energy for a community health clinic project, small business or school (noting 20% capital budget limit).
- The Government of Malawi is particularly keen to see support for renewable energy via alternative sources of power from Solar (eg, wind, microhydro, biomass).

<b>Eligibility Criteria</b>
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**A concept note should only be submitted if you clearly meet all aspects of the eligibility criteria:**

- Applicant organisations must **constitute a “legal person”**, meaning it is legally constituted and can enter into a contract. Ideally, applicants will be Scottish Charitable Incorporated Organisations (“SCIOs”) or companies that have charitable status. Unincorporated organisations, even with charitable status, are not eligible to apply. Private companies: will be registered companies, must not profit from the project and will typically operate as not-for-profit, or use their not-for-profit arm.
- Applicants must be able to evidence in their application a **presence in Scotland**, including that they occupy premises in Scotland from where the grant will be managed.
- Applicants need to provide audited/examined accounts for their most recently completed financial year. Organisations formed too recently to be able to provide these, are ineligible.
- Applicants may only apply for grants that fit within the Scottish Government’s current International Development Strategy and for this round applications will only be eligible if they relate specifically to **Malawi** and themes described earlier.
- Normally applicants may only apply for a grant where the Scottish Government will be the main funder of a project; the exception to this is where the application is for joint or match funding, where the funding split may be up to a maximum of 50:50 with another funder, but in that event the other external funder must be identified by the applicant in their full application and approved by the Scottish Government as part of the application assessment.
- There is no minimum limit on the budget for which organisations can apply: however, we draw your attention to this Guidance, that you should consider whether your organisation, and the nature of your proposed project, is better suited to applying to the Scottish Government Small Grants Programme, rather than this main Malawi Development Fund.

The Scottish Government particularly welcomes applications:

- from currently under-represented groups such as diaspora;
- projects which are of themselves innovative or support innovations.

Joint or matched funding will be encouraged as part of the funding application process (i.e. where a request for Scottish Government support levers a commitment of funding from an external source). Applicants will need to provide evidence of funding commitments at the full application stage. Applications may also include the involvement of private sector organisations where support is to enable the sharing of expertise, but not to generate profit.

What cannot be funded:

- The Scottish Government will not award funding directly to other Governments or to individual representatives of other Governments.
- The Scottish Government will not provide direct financial support solely for the transportation of goods to its partner countries as this often undermines local industries and economies, results in inappropriate goods being delivered and often getting held back at airports or borders. It also creates logistical problems for distribution and sometimes inequitable distribution that cannot be justified. It is therefore not the best use of the Scottish Government’s resources. Where the transportation of specific equipment is an essential and proportionate part of the activities of a specific project and where evidence can be provided that the equipment cannot be sourced in-country or in other parts of Africa the case may be, such an allocation will be considered as part of the full project application.
- Scottish Government funding cannot be used for per diems.

- Scottish Government funding cannot be used for land purchase.
- The Scottish Government will not support predominantly capital infrastructure projects or capital spend which is primarily to create a fixed asset, such as building accommodation or new institutions. The maximum that may be spent on capital costs is 20% of the overall project budget (other than for standalone renewable energy projects where the maximum is set at 50%). The capital costs should be kept proportionate and consistent with the overarching focus of the project and capital items in a budget will be carefully scrutinised.
- The Scottish Government will not fund the purchase of vehicles.

<b>Assessment criteria: concept note and applications stages</b>
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Concept notes must be completed on the relevant template.

At concept note stage, applicants will need to demonstrate the following:

- Evidence of need for the project.
- What the project will achieve and specific outcomes that will be reached as a result of the project.
- How the project aligns with the SG's International Development Strategy (including the importance of collaborative working, complementarity with other SG work and/or other proposals under the funding round, to ensure maximum impact in relation to budget) and the Global Goals.
- How the project aligns with the national strategies and priorities set for the funding round by the Government of Malawi.
- How the project is taking a rights-based approach to development.
- Realistic budget for delivering the project.

The SG **particularly welcomes concept notes - and relevant weighting will be given in assessing these notes** – for projects which demonstrate the following:

- Evidence of complementarity (which may include having linked up – or being amenable to being linked up) with any or all of the following: (a) other applicants to the Malawi Development Programme 2018-23; (b) SG funded work under the capacity strengthening or investment funding streams of the IDF; and/or (c) SG funded work under the Climate Justice Fund. This is to enable clusters of relevant SG funded work to work together to provide greatest impact relative to budget, in line with SG's International Development Strategy;
- Where a project is a stand-alone renewable energy project, it should build upon previously funded SG renewable energy work; and where a project has a renewable energy component that this aspect is delivered by a lead organisation or partner with a proven track record in delivering renewable energy for development; and
- Projects, which are delivered over the full 4.5 years with the maximum £300k budget\* to reflect feedback from the SG's Consultation for longer term funded partnership and projects.

\*Note, however, that where a project proposal is for less than the maximum budget, SG will not weight against this provided that it has evidenced collaboration and complementarity with another proposal.

At the **assessment of concept notes stage, the SG will input to the assessors its views** on:

- past performance of the organisation (where relevant) in terms of project management of SG funded projects; and on the project itself where a further phase is applied for following on from Malawi 2015-18 MDP; and
- in all cases, the fit of each concept note with the overall programme, with a view to funding an overall coherent programme for maximum impact in line with the Strategy.

At this assessment of concept notes stage, applicants may be asked to consider alternative partners and / or to make some changes to project design to complement proposals in other concept notes.

**A copy of your latest accounts is also required to enable standard due diligence checks to be completed as part of the assessment process.**

### ***Application stage***

If applicants progress to full application stage, they will need to demonstrate the following:

- Clear project/work plan with Specific, Measureable, Achievable, Realistic and Timely (“SMART”) objectives and outcomes that will deliver to meet identified need, and how these will be achieved.
- Clear and realistic budget which directly relates to the costs of delivering the project plan.
- Clear plans for monitoring and evaluation of achievement against planned outcomes.
- How the project aligns with the SG’s International Development Strategy and the Global Goals.
- How the project is taking a rights-based approach to development.
- Agreed partnership(s) with NGO(s) or community based organisations in the country and clear roles stated for partner(s) and applicant organisations.
- Evidence of demand for project, involvement of partners and range of users in establishing priorities – explanation of how excluded groups have been involved in establishing project aims and plans.
- Evidence of fit with local priorities (e.g. mapping of other local activities by NGOs, local authority priorities and showing a gap).
- Proposals for how the project will work with other local agencies (e.g. in-country NGOs, local authorities, local businesses etc.) and will build on existing skills and experience in delivering the project and ensuring sustainability in the longer term.
- Clear plans for how learning will be disseminated.
- Assessment of risks and potential problems and how these would be mitigated against.
- Assessment of what impact the implementation of the project might have on climate change (positive and negative) and how these would be mitigated against.
- Capacity to deliver the project.
- Rationale for administration costs, and evidence that these are being kept to a small proportion of the overall costs (office costs in Scotland which should clearly relate to the management of the project, should not exceed 10% of the overall project budget. This 10% includes Scottish Staff salaries). Please note that the SG will not fund overheads in Scotland.

- Breakdown of, and rationale for, any capital costs (maximum that may be spent on capital costs is 20% of the overall project budget, other than for standalone renewable energy projects where the maximum is set at 50%): some capital elements will be considered if they are an essential and proportionate part of a wider programme and the SG recognises that in delivering effective training there will be occasions where vital equipment is required to enable the training to take place - however, evidence will be required that equipment cannot be sourced locally or in the region.
- The organisations capacity to manage the project and level of funding applied for will form part of the assessment. This will include level of application turnover vs annual project value, previous grant management experience and information within audited accounts.

### Concept Note Hints & Tips

In addition to the guidance notes at Appendix 1, the following tips may help in completing your concept note:

- This is your chance to capture interest but keep it simple – be concise and direct.
- Avoid jargon, waffle and acronyms.
- Be sure that what you are telling us can actually be delivered.
- Do not exceed the word limits.
- Facts and figures can be powerful but keep them relative and realistic.
- Don't inflate the budget and make sure the figures add up.
- Ask someone outside your organisation to read your draft concept note and give you honest feedback.

### Sources of help

This funding round is being administered by The Corra Foundation on behalf of the Scottish Government. **If you have any queries about the funding round that are not addressed in this document, then you may submit questions by emailing [international@corra.scot](mailto:international@corra.scot), giving a contact email address and telephone no. Questions submitted between 3/11/2017 and 19/01/2018 will be collated and published on [www.corra.scot](http://www.corra.scot).**

The Scottish Government core funds the following bodies, which provide information and support for international development organisations:

- Scotland's international Development Alliance - their contact details are: [info@intdevalliance.scot](mailto:info@intdevalliance.scot), tel: 0131 281 0897, <https://www.intdevalliance.scot/>
- For Malawi projects, the Scotland Malawi Partnership <http://www.scotland-malawipartnership.org/> and the Malawi Scotland Partnership <http://www.malawiscotlandpartnership.org/> ([info@scotland-malawipartnership.org](mailto:info@scotland-malawipartnership.org) and [info@malawiscotlandpartnership.org](mailto:info@malawiscotlandpartnership.org))

#### The Corra Foundation

Riverside House, 502 Gorgie Road, Edinburgh, EH11 3AF  
 e: [hello@corra.scot](mailto:hello@corra.scot) t: 0131 444 4020 [www.corra.scot](http://www.corra.scot)

The Corra Foundation is a charity registered in Scotland (No SC009481) and is also a company limited by guarantee (No SC096068). Fortify Social Enterprise CIC is a community interest company registered in Scotland and is also a company limited by guarantee (No SC507457). The Corra Foundation was previously called Lloyds TSB Foundation for Scotland.



## Scottish Government Malawi Development Programme

### Funding Round 2018

### CONCEPT NOTE GUIDANCE

Your concept note should set out the underlying idea of the proposal, what challenges your project seeks to address and what activities will be delivered in collaboration with your partners. Please read the relevant guidance notes and application criteria before completing this document. If you have any questions, please contact the Corra Foundation: [international@corra.scot](mailto:international@corra.scot)

Ref: office use only

#### Organisational Information

1a.	<b>Name of Organisation:</b>	<p>Please provide the full registered name, postal address and official website for your organisation.</p> <p>Be sure that your organisation meets the eligibility criteria particularly that it constitutes a “legal person” and that it has a presence in Scotland including premises from where the grant will be managed.</p> <p>The named organisation will be the contract holder and will retain overall accountability for any award granted.</p>
1b.	<b>Company/SCIO Registration and/or Charity number:</b>	
1c.	<b>Address:</b>	
1d.	<b>Website:</b>	
1e.	<p><b>Main contact person during concept note review process:</b>  This should be the person you wish to be contacted regarding any questions or clarifications required during the process. Please include their name, position in the organisation and contact details including email and phone number.</p>	
	<p><b>Is your bid is being submitted by a consortium of organisations? Please provide a list of all consortium partners here and whether a consortium agreement is in place.</b></p>	

Please include all details here of organisations who have agreed to enter into a consortium bid for this project, including the organisations name. Please indicate whether a consortium agreement is in place. If no agreement is in place yet, please indicate this, including likely timescale for agreement.

<b>1. Partner information</b>	
2a.	<b>Who are your lead partner(s) on this project? Please give details, including location</b>
Please include the name of your lead partner on the project, including their location. Your lead partner will be the main organisation in country in charge of leading on delivery of the project, managing project funds and will be your main contact through the process.	
2b.	<b>Please list all additional partners on the project, including location</b>
Please list all other partners on the project, including their location. These partners are not your lead partner, however will be taking some role in the project.	
2c.	<b>Please explain how partner(s) has been involved in the design of the project (Max 250 words)</b>
Please use this question to outline how each organisation has been involved to date in this project and proposal, including how the partners have worked together. Examples could include outlining partner responsibilities so far, i.e. conducting a needs analysis or providing costings for the budget.	
2d.	<b>Please outline how you have considered the work of and / or collaborated with other Scottish applicant Organisations / SG funded projects when developing this proposal. If your proposal is intended to directly link with another applicant please specify which organisation, and briefly outline your intended collaboration. (Max 250 words)</b>
Keeping in mind the Scottish Government International Development Strategy, and the areas highlighted in the background and criteria document, please use this space to outline how you have approached collaboration in relation to other Scottish Organisations, either applicants or existing SG funded grant holders. Tell us about how you see potential for their project to complement or contribute to the work you are doing (or vice versa) and how you plan to collaborate to maximise the impact your project can have as part of a wider SG programme.	

<b>2. Project Information</b>	
3a.	<b>Please indicate whether this project is:</b> Please indicate whether this project is: A new initiative <input type="checkbox"/> Expansion or scaling up of previous/existing work <input type="checkbox"/> A new phase of existing SG IDF 2015-18 project <input type="checkbox"/> <b>Please tick the box relevant to the type of project you are applying for.</b>
3a.	<b>Describe in one sentence the overall objective of this project.</b>
This is your opportunity to tell us in one sentence; what change the project will make and who will benefit from the project	
3b.	<b>Project Location in Malawi (Region and District)</b>
Please give details of the region (s) (Northern, central or southern) and district (s) your project will be located in.	
3d.	<b>Theme(s) (tick all that apply):</b> Health <input type="checkbox"/> Civil Society and Governance <input type="checkbox"/> Sustainable Economic Development <input type="checkbox"/> Education <input type="checkbox"/> Renewable Energy <input type="checkbox"/>

	Please tick the box relevant to the type of project you are applying for. Please note you can tick more than one, however please try and keep the relevance to your project activities in mind.		
3e.	<b>What is the projected <u>total</u> cost of the project?</b>	This is the total cost to deliver the whole project.	
3f.	<b>Please give a breakdown of the annual budget you are requesting from the Scottish Government?</b> <i>Please note the maximum request of £300,000 p.a.</i>  <i>Please note Scottish Admin costs (including staff) cannot exceed 10%</i>  <i>Please take note of capital limits in criteria documents</i>  <i>Please note a minimum of 5% should be allocated to MEL</i>  This section needs to reflect the annual amounts you are requesting from the Scottish Government. The total may be the same as 3e. if you are requesting the entire project cost from the Scottish Government	Year one	£
		Year two	£
		Year three	£
		Year four	£
		Year five	£
		<b>Total request from SG</b>	£
		<b>Total percentage of budget allocated to capital items</b>	<i>% Please include the total percentage of your budget relating to capital items, noting this should not exceed 20%</i>
<b>Total percentage of budget allocated to Scottish Admin (incl. staff costs)</b>	<i>% Please include the total percentage of your budget relating to administration and overhead costs in Scotland. This includes all Scottish staff costs.</i>		
	<b>Total percentage of budget allocated to MEL</b>	<i>% Please include the total percentage of your budget relating to monitoring, evaluation and learning.</i>	

3g.	<b>What challenges does your project seek to address / overcome? (Max 250 words)</b>	
	This is your opportunity to show what challenges currently exist in the proposed region / districts of Malawi which your project will seek to address.	
3h.	<b>What changes will your project seek to achieve? Please outline up to three outcomes you intend to achieve through this project. (Max 300 words)</b>	
	Please use this space to highlight what changes your project will bring about. Include up to three outcomes you intend to see realised through the project, giving us an idea of what outcomes you will be using to measure your impact throughout the project.	
3i.	<b>Describe briefly the main activities which will be undertaken as part of the project, and how these will support the achievement of outcomes. (Max 250 words)</b>	
	Please use this opportunity to give us more specific detail on what the key activities to be undertaken by the project are and how these will support the achievement of the projects outcomes.	
3j.	<b>Briefly describe the roles and responsibilities of all partners in delivering the project, including your organisation</b>	
	<b>Name of organisation</b>	<b>Key roles and responsibilities on project</b>

<p>Include all names of organisations involved in the project – including your organisation, the lead partner and all other organisations.</p>	<p>Please give brief details on each partners key role in the project and which activities they will be responsible for. This allows us to understand which activities will be delivered by who and how the project is designed.</p>
3k.	<p><b>What evidence is there that this project is needed? Please include details of what research you have carried out and with whom, to establish this need. (Max 350 words)</b></p>
<p>Please use this space to tell us about how you, along with your partners, have established the need for this project. Tell us about any needs analysis, previous work in this context, research or any other information you gathered along with who was consulted, to establish this need.</p>	
3l.	<p><b>How will the needs of vulnerable and marginalised groups (i.e. women and girls, people with disabilities) be considered and integrated into the design of this project, resulting in positive outcomes for these groups? (Max 250 words)</b></p>
<p>Please tell us about what level of consultation took place with marginalised and disadvantaged groups during the research which has been detailed in question 3k. Use this space to describe how you will use these findings to ensure the needs of these groups are evident in the project design and activities.</p>	
3m.	<p><b>How does this project align with the Scottish Government International Development Strategy? Please highlight specifically the way in which your approach to this project will consider the key areas of the strategy set out in the background and criteria document. (Max 300 words)</b></p>
<p>Use this space to demonstrate how you are taking the Scottish Government International Development Strategy into consideration and how the project aligns to the strategy. Please specifically consider the areas set out in the background and guidance document relating to the strategy on page two. These include:</p> <ul style="list-style-type: none"> <li>• “Our international development work will be focused on where we can make a <b>real difference and most impact in relation to our budget.</b>”</li> <li>• “A key tenet of our Strategy is to <b>harness existing Scottish and in-country expertise in key areas that could benefit global development</b>, to offer the best of our skills and knowledge where it is of tangible use to our partners. And that this expertise may be found across a range of sectors in Scotland: registered charities; our academic sector; our public bodies and health service; and in the private sector, including social enterprises;”</li> <li>• “We also want to <b>harness and encourage the best of local expertise and skills in our partner countries</b>. We will not restrict under our Strategy the thematic areas of development activity in our partner countries, in recognition that the Global Goals are indivisible and cross-cutting in nature. Our development work will therefore look at <b>how best to align our national expertise in support of the agreed priorities of our partner countries;</b>”</li> <li>• “we recognise that achieving success depends on collaborative working and collective action”.</li> </ul>	
3n.	<p><b>How does this project contribute to the achievement of the Global Goals in Malawi. (Max 250)</b></p>

Please outline here how your project aligns to the Global Goals. Specific examples of the goals your project primarily supports would be advantageous here.

30. Please describe how this project fits with national strategies and the priorities set for the funding round by the Government of Malawi. (Max 250 words)

Please outline any national frameworks, strategies, policies and the priorities set for the funding round by the Government of Malawi which this project and its outcomes will support.

## Declaration

I certify that, to the best of my knowledge and belief, the statements made by me in this document are true and the information provided is correct.

This form should be signed by an individual authorised by the applicant organisation to submit applications and sign contracts on their behalf.

Signature

Print Name

Position

Date

All completed documents should be submitted by email to [applications@corra.scot](mailto:applications@corra.scot) to arrive no later than 12pm on Friday 26<sup>th</sup> January 2018. **An automated email acknowledgement will be issued by the Corra Foundation and if you do not receive this, you must contact the Corra Foundation on 0131 444 4020 prior to the closing date.**

Emails should show the applicant organisation's name as the subject of your email.

**Remember to include a copy of your most recent examined/audited accounts.**

**These deadlines are all absolute and documentation required must be submitted on time.**

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