



**The Children, Young People, Families and
Adult Learning Third Sector Fund
Criteria Guidance**

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1. Focus of the Fund

The Scottish Government makes funding available to the third sector to ensure that it can continue its vital work. The third sector is a crucial part of our social and economic infrastructure, playing a key part in the ongoing reform of our public services – enabling innovation, adaptation and maintaining our drive to tackle deep-rooted social challenges.

Given the impact of Covid-19 on the economy and particularly those organisations who provide vital support to children, young people, families and adult learners, Ministers have emphasised the importance to focus all new Scottish Government funding on delivering key policy priorities.

In September 2021 Scottish Ministers committed to introduce the Children, Young People, Families and Adult Learning Third Sector Fund. The fund is planned to run for two consecutive financial years from April 2023 until March 2025 providing up to £16m for each year.

In light of the Strategic Objectives of the Scottish Government, The Children, Young People, Families and Adult Learning (CYPFAL) Third Sector Fund will provide core funding to organisations that deliver the policy priorities which are focused on improving outcomes for children, young people, families and adult learners. The policy priorities and funding criteria within this fund focus on tackling Child Poverty, Mental and Physical Health and Mental Wellbeing, Equalities and Wellbeing, Family Support, The Promise, UNCRC, and particularly activities associated with prevention and early intervention. This is within the context of Scotland's National Performance Framework¹.

2. What do we mean by early intervention and prevention?

Prevention: Stopping (preventing) cycles of poor outcomes before they happen. It can be universal (delivered to all) or targeted (delivered to a group at higher risk for some reason). It can be primary (stopping something from happening in the first place) or secondary

¹ <https://nationalperformance.gov.scot/>

(stopping something from happening again after some form of intervention). Prevention can include an action, activity, support or service before a poor outcome is reached.

Early intervention: This means intervening to tackle problems as soon as risks emerge for children, young people, families and adult learners or working with a population most at risk of developing problems. As with prevention, early intervention can be universal or targeted, and can happen throughout the life-course to prevent crisis at a later point. Similarly to prevention, early intervention can relate to an activity or action that tackle problems to reduce or mitigate a risk to a child, young person, family or adult learner (for the purposes of this fund).

3. Policy Priorities

On application, applicants should demonstrate where applicable how their organisation delivers work or activity that supports the following policy priorities:

Children, Young People, Families and Adult Learners affected by Poverty

Organisations that meet this policy priority should demonstrate how they are supporting delivery of [Scotland's National Mission on Child Poverty](#); how they provide support towards alleviating the impacts of poverty for children, young people, families and adult learners in particular, those organisations who are supporting the six priority family types² identified as being at higher risk of poverty; supporting adult learning organisations who support adults who are at risk of entering/facing or already in poverty. As well as organisations who provide youth work interventions to young people who are experiencing poverty.

The Promise

The Promise is responsible for driving the change demanded by the findings of the Independent Care Review and which is supporting shifts in policy, practice and culture so that Scotland can keep the promise it made to care experienced infants, children, young

² One parent families, minority ethnic families, families with a disabled adult or child, families with a younger mother (under 25), families with a child under 1, and larger families (3+ children).

people, adults and their families to enable every child to grow up loved, safe and respected, able to realise their full potential.

Organisations that meet this policy priority should demonstrate how they are providing support to care experienced young people and their families and those young people and families on the edge of care; transition of young people from care and those delivering the aims of the [Promise Change Programme One](#).

Family Support

Scotland is beginning an unprecedented period of change in our approach to improving outcomes for children, young people, families and adult learners. We already have a good understanding of what needs to be done to improve outcomes for children and families, and the values and principles we need to put into practice to make a positive difference.

Organisations who are delivering family support should adhere to the following principals:

- A rights-respecting, inclusive, and collaborative approach;
- Child and family centred, with the views of children and families influencing decision-making;
- Understand wellbeing as holistic and interconnected, in the context of a child's developmental experiences and wider influences;
- Shifting resources and support towards prevention and early intervention;
- Adopting a whole-systems approach, which is coordinated and joined-up.

Organisations that meet this policy priority should demonstrate how they are providing early, preventative, holistic whole family support; including those who provide parenting support; those who are promoting play and the right to play; and those who are supporting recovery in families' health and wellbeing from the Covid-19 pandemic.

Children, Young People, Families and Adult Learners Mental and Physical Health and Mental Wellbeing

Organisations that meet this policy priority will show how they deliver services which provide support to children, young people, families and adult learners families mental and physical health and mental wellbeing that are not funded through existing Scottish Government mental health and wellbeing core funding programmes.

Mental Health services are an integral part of our society not only on a national scale but at local community levels where services can meet specific needs. Whilst this fund seeks to focus on national improvements to mental health support for children, young people, families and adult learners, other funds such as the [Investing in Communities Fund](#) and the [Communities Mental Health and Wellbeing Fund](#) may be available to local level community organisations.

Children, Young People, Families and Adult Learning Equalities and Wellbeing

Organisations that meet this policy priority should demonstrate how they challenge and promote action to prevent inequality or who provide support for children, young people, families and adult learners who experience or at risk of racial, religious, gender, disability, LGBT+ or other inequalities. This fund aims to support organisations to also provide equality or wellbeing support to children, young people and families; those that are providing support on child protection including recovery from abuse; additional support needs; supporting disabled children and their families; supporting those who have experienced gender based violence in their recovery from abuse; children and young people adversely affected by crime or criminal behaviour, young carers support; looked after children; early learning and childcare and school age childcare; supporting young language learners in Gaelic and Scots.

Implementation of UNCRC

The Scottish Government is committed to respecting, protecting and fulfilling children's rights. It is expected that all organisations meet any requirements set out by legislation introduced to incorporate the UNCRC into domestic law. The Bill signals a culture shift that has the potential to transform children's lives in Scotland. If enacted it would make it

unlawful for public authorities and anyone undertaking functions or providing services to children with public money to act incompatibly with the incorporated UNCRC requirements.

Organisations that meet this policy priority should demonstrate how they are raising awareness of children's rights and supporting others to take a child rights based approach to policy and practice.

4. Fund Criteria

The Fund is being made available by Scottish Government to support the delivery of activities which contribute to improved outcomes for children, young people, their families and adult learners. Organisations will be asked in their application to demonstrate how they meet any of the following criteria:

- Activity based on prevention and early intervention support for children, young people, families and adult learners, demonstrating engagement with the relevant Children's Services Planning Partnership;
- Activity focused on lifting families out of poverty and/or improving their lives;
- Challenging and promoting action to prevent inequalities for children, young people, families and adult learners;
- Contributing to positive and sustained support for children and young people to achieve their potential using Getting it right for every child (GIRFEC);
- Intergenerational activities that support children and young people improved emotional development and social skills creating lasting benefits they can take forward in their lives;
- Promoting positive mental health and mental wellbeing for children, young people families, and adult learners;
- Providing holistic, whole family support in line with the National Principles of Holistic Whole Family Support;
- Providing support and promotion of healthy relationships in families, parenting, play and children and young people's wellbeing and development;

- Supporting adult learning for adults and families who are experiencing poverty or at risk of entering/facing poverty;
- Supporting children and families to access their rights under the United Nations Convention on the Rights of the Child and raising awareness of children’s rights under the Convention;
- Supporting children, young people, families and adult learners who are affected by substance use;
- Supporting children, young people, families who live with physical health conditions;
- Supporting person centred/co-production approaches for children, young people, families and adult learners;
- Supporting youth work opportunities for young people to mitigate the impacts of poverty;
- Supporting those who have experienced gender based violence in their recovery from abuse.

4.1 Children’s Services Planning Partnerships

If an organisation is successful in their application to the fund they are encouraged to engage with their Children’s Services Planning Partnerships (CSPs). Children’s Services Plans are a requirement under Part 3 of the Children and Young People (Scotland) Act 2014, and one of their 4 statutory aims includes early intervention and prevention.

5. Policy Areas supported by the Fund

Below is a list of policy areas which the Fund will seek to support. To ensure applications are aligned to Scottish Government priority areas, each application must select the policy area or areas they feel provides the closest links for the work they are applying to have funded. Further information on these priority areas can be found following the links in Appendix 1.

- Additional Support Needs

- Adult Learning – for adults and families who are experiencing poverty and to prevent falling into poverty
- Alleviating poverty for Children, Young People, Families and Adult Learners
- Child Protection
- Child Physical Health
- Children, Young People, Families and Adult Learners Mental Health and Mental Wellbeing
- Children’s Rights and Participation
- Disability – children and Families
- Early Learning and Childcare
- Family Support
- Gender Based Violence
- Language Learning in Gaelic and Scots
- Looked After Children
- Parenting
- Play
- Preconception, Pregnancy and Earliest Years of Life
- Prevention and Early Intervention support for children, young people, families and adult learners
- Provision of support for Race, LGBT+, Gender and Equalities to children, young people and families
- Recovery from Covid-19 in Families Health and Wellbeing
- School Age Childcare
- Supporting person centred/co-production approaches
- The Promise
- Young Carers Support
- Young Language Learners in Gaelic and Scots
- Youth work with young people experiencing poverty

6. Total funding available

The fund will run from April 2023 to March 2025, with up to £16m available per annum. This amount will be subject to the annual Spending Review and Scottish Budget.

There will be **one round of applications**, with funding decisions made in December 2022 subject to the Spending Review, for funding that will begin in April 2023.

It is anticipated that funding awards will be made for two years subject to the following conditions:

- Scottish Government's Annual Spending Review provides sufficient budget for the funding to continue.
- The organisation receiving funding has not made a specific request for funding to stop part way through this time period.
- No concerns have been raised by the fund administrator or Scottish Government Policy about an organisation or their ability to deliver the work as planned.

Applicants will be able to apply for different levels of core funding for each of the funding years and are required to provide financial information on application which demonstrates current core costs and expected core costs via the core funding and budget breakdown form (available on [Corra's website](#)). However, the Scottish Government reserves the right to adjust the amount depending on subsequent Spending Reviews. We will also review funding if there are concerns raised about the organisation and/or ability to deliver agreed outcomes.

Organisations can apply for up to 100% of core funding provided applications meet the required eligibility criteria and the funding applied for does not exceed total core costs as demonstrated in the budget breakdown form.

7. Funding Criteria & Eligibility

7.1 What can be funded through the Fund

This fund will contribute towards core funding but not for specific projects. For the purposes of this fund core funding is defined as:

- Infrastructure investment: to support the costs for running the organisation towards achieving core aims, including support for networks/members, including support costs, staff salaries, utilities, office rent, associated rates, IT, office equipment, income generation and governance activities.
- Funding of an established service offered by an organisation that meets the fund criteria that can evidence ongoing contribution to improving outcomes.

7.2 What will not be funded

The following will not be funded:

- Work that does not meet the policy priorities or the fund criteria;
- Work that is not going to be delivered in Scotland;
- Projects, whether new or currently underway;
- Capital works including for building projects.

7.3 Organisational status

To be eligible to apply for funding, an organisation must be a Scottish Charity and must also have a “legal personality”, meaning it is legally constituted and can enter into a contract. This includes member and intermediary organisations where they can demonstrate that their activities contribute to improving outcomes for children, young people, families and adult learners.

Being a Scottish Charity means that the organisation is entered on the Scottish Charity Register and has a Scottish Charity number.

Having a Legal Personality allows one or more natural persons to act as a single entity for legal purposes. This is satisfied by being incorporated, so being a Company Limited by Guarantee or a Scottish Charitable Incorporated Organisation (SCIO) satisfy this, as does

having a Royal Charter. Unincorporated organisations, even with charitable status, are not eligible to apply for this funding.

Community Interest Companies have a legal personality but are not Scottish Charities and are therefore not eligible to apply for this funding.

You can find out more information about the legal structure of organisations at:

<https://www.oscr.org.uk/media/2506/legal-forms-factsheet.pdf> and

<https://scvo.org.uk/setting-up-a-charity/decide-on-structure>

7.4 National organisations and work in niche communities

To be considered national for the purposes of this fund you must be:

An organisation which either offers services in four or more Scottish local authority areas or is a membership organisation that represents and supports organisations that operate across four or more local authority areas.

OR

An organisation working in fewer than four Scottish local authority areas but that can demonstrate national significance or reach. Examples might include: operating a national online system for the purposes of sharing resources/best practice; a nationally available service or phonenumber; operating as a national centre of excellence; or serving a niche community. (Note that having a website that is accessible to anyone regardless of geography does not meet the definition of national significance or reach; you must be actively providing a national service.)

Niche Community

For the purposes of this fund, an organisation supporting a niche community would provide a service to a cohort of children, young people, families or adult learners who require a specific type of support that no other organisation can provide. In terms of location for example, an organisation that provides a service operating in a rural area of Scotland that supports a specific cohort of children, young people, families or adult learners and aligns

with the policy priorities and criteria set out in this fund is eligible to apply for funding if there are no national organisations in the same local authority area(s) that deliver this work. Additionally, a service operating in an urban area that is supporting a specific community or cohort of children, young people, families and adult learners would also be eligible to apply for funding if there are no national organisations in the same local authority area(s) that deliver this work. (Note that we would not expect a local organisation serving a niche community to be awarded funding where they are affiliated to a national organisation.)

7.5 Safeguarding

Safeguarding plays a key role in ensuring safety and avoidance of harm. If your organisation does not have a safeguarding policy in place it is not eligible to apply for this funding.

As part of the application, we ask that organisations confirm they have a safeguarding policy in place and that it will remain in place throughout the funding period. The safeguarding policy must adhere to the Safeguarding Guidance provided by OSCR which can be found [here](#).

7.6 Impact Assessments

If you are awarded funding you will need to have a Child Rights and Wellbeing Impact Assessment (CRWIA) in place before the funding starts. There is no requirement to have an Equalities Impact Assessment in place, and this information will not be assessed, but Scottish Government is interested in understanding how many of the organisations that apply to this funding have put this in place. Click on the links for more information on [CRWIA](#) and [EQIA](#).

7.7 General Data Protection Regulation (GDPR)

Your organisation will also be expected to comply with Data Protection and Privacy requirements and will have undertaken, or will be in the process of undertaking, a Data Protection Impact Assessment (if appropriate). Information about GDPR can be found [here](#).

7.8 Definitions of children, young people and adult learners

Children

In Scotland, the definition of a child varies in different legal contexts, but statutory guidance which supports the Children and Young People (Scotland) Act 2014, includes all children and young people up to the age of 18.

Young person

A young person under some legislation is considered between the ages of 18 and 26 including transition periods for those living with disabilities.

Adult Learning

Adult learning encompasses all 16+ post-compulsory education, taking place in a variety of settings including community venues, workplaces, colleges, universities, online and at home. The aim is that adult learning in Scotland will develop better skilled, educated, confident and empowered people contributing to connected and inclusive communities.

8. How to apply

From 12:30pm on 6th July 2022 organisations can apply to The Children, Young People, Families and Adult Learning Third Sector Fund by visiting [Corra's website](#) where links to all of the funding materials will be available and then completing the online application form. It is strongly advised that organisations review the funding materials prior to completing an application to ensure they are eligible for applying to this funding programme and they meet the funding criteria.

Organisations will be limited to **one application** per registered body.

8.1 Application closing date

The closing date for applications is **3pm on 05 September 2022**. Only online applications received by this time will be accepted. The online application form is available on Corra Foundation's website. Applications will not be accepted after this date.

8.2 Support available

To support the development of your application, there are a number of materials available on [Corra's website](#) there are:

- Guidance notes that cover each section of the application form.
- Additional guidance on writing outcomes for core work.
- Hints and tips to help you complete the online form.
- A word template of the online form so you can develop your application before cutting and pasting it into the online form.
- A number of short videos covering the key areas of the fund.
- Online information sessions: you can book a place on these using the links on Corra Foundation's website.
- Ongoing support from Corra Foundation by emailing CYPFALTSF@corra.scot

9. Reporting

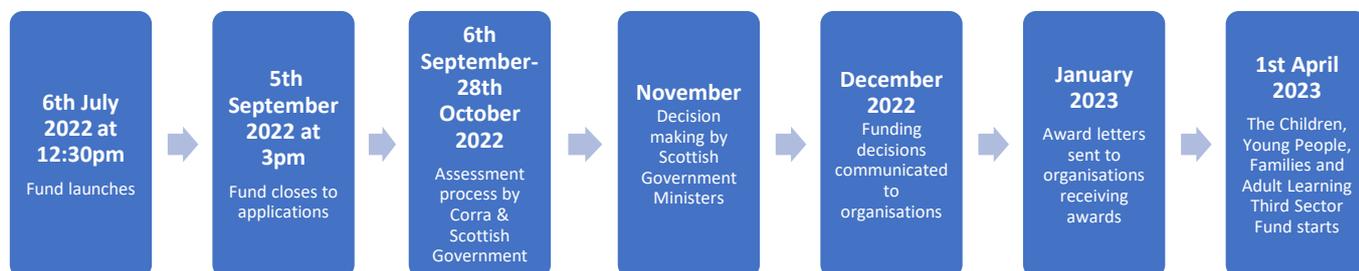
Organisations that are successful in gaining funding will be required to report on progress towards their outcomes every six months. The template for reporting can be viewed alongside application materials so you know what is expected before you apply for the funding, and you can find all of these on [Corra's website](#). It will also be shared with successful applicants when grant award letters issue.

10. Payment schedule

Payments will be made every quarter during the lifespan of the Fund. In line with Scottish Government policy³, payments will be made in arrears, with the option for funded organisations to make a case for receiving payments in advance.

³ <https://www.gov.scot/publications/scottish-public-finance-manual/grant-and-grant-in-aid/grant-and-grant-in-aid/>

11. Timeline for The Fund



Appendix 1: Further information on the Fund policy areas

Additional Support Needs
What are additional support needs? Additional support Parent Zone (education.gov.scot)
Child Physical Health
Child and adolescent health and wellbeing: evidence review - gov.scot (www.gov.scot)
Adult Learning – for adults and families who are experiencing poverty and to prevent falling into poverty
Adult learning strategy 2022 to 2027 - gov.scot (www.gov.scot)
Children, Young People, Families and Adult Learners Mental Health and Mental Wellbeing
Mental health and wellbeing - Supporting disabled children, young people and their families: guidance - gov.scot (www.gov.scot)
Child Protection
Child protection - gov.scot (www.gov.scot)
Children’s Rights and Participation
Children's rights - Human rights - gov.scot (www.gov.scot)
Disability – children and Families

Supporting disabled children, young people and their families: guidance - gov.scot (www.gov.scot)
Early Learning and Childcare
Early learning and childcare expansion - Early education and care - gov.scot (www.gov.scot)
Gender Based Violence
Tackling gender-based violence - gov.scot (www.gov.scot)
Prevention and Early Intervention support for children, young people, families and adult learners
Children, Young People, Families, Early Intervention and Adult Learning and Empowering Communities Fund evaluation: baseline report - gov.scot (www.gov.scot)
Looked After Children
Looked after children - gov.scot (www.gov.scot)
Parenting
Your Parenting Plan - gov.scot (www.gov.scot)
Play
Play strategy for Scotland: our vision - gov.scot (www.gov.scot)

Family Support
Drug and alcohol services - improving holistic family support - gov.scot (www.gov.scot)
Alleviating poverty for Children, Young People, Families and Adult Learners
Poverty and social justice - gov.scot (www.gov.scot)
Preconception, Pregnancy and Earliest Years of Life
Section 2: Pre-birth and Early Years - Supporting Young People's Health & Wellbeing - A Summary of Scottish Government Policy - gov.scot (www.gov.scot)
Young Carers Support
Young carers: support - mygov.scot
School Age Childcare
Future School Age Childcare Policy - School age childcare: progress report - gov.scot (www.gov.scot)
Young Language Learners in Gaelic and Scots
Gaelic - Languages - gov.scot (www.gov.scot)
The Promise
The Promise - The Promise
Youth work with young people experiencing poverty
Boost for Scottish youth work - gov.scot (www.gov.scot)

Recovery from Covid-19 in Families Health and Wellbeing
Coronavirus (COVID-19): impact on wellbeing - research - gov.scot (www.gov.scot)
Provision of support for Race, LGBT+, Gender and Equalities to children, young people and families
LGBTI and gender recognition - gov.scot (www.gov.scot)
Supporting person centred / co-production approaches
Health and social care - gov.scot (www.gov.scot)